

**Iowa Department of Human Services**  
**CHILD CARE CENTER COMPLAINT**

<b>Name of Center:</b> Sunrise Child Care, Inc.		<b>Enrollment:</b> 100	<b>License ID:</b> 4192000004
<b>Street:</b> 525 13th Street, Suite 202	<b>City:</b> Wellman	IA <b>Zip Code:</b> 52356	<b>County:</b> Washington
<b>Mailing Address:</b> Box 393			
<b>Mailing City:</b> Wellman	IA	<b>Zip Code:</b> 52356	
<b>Director's Name:</b> Jill McKeen		<b>Center Phone Number:</b> 319-646-2890	
<b>On-Site Supervisors:</b> None		<b>E-Mail Address:</b> sunrises@netins.net	

**Date of Complaint:** 9/13/2013

**Date of Visit:** 10/1/2013

☒ Scheduled      ☐ Unannounced      ☐ NA

☒ Non-Compliance with Regulations Found      ☐ Compliance with Regulations Found      ☐ NA

## RECOMMENDATION FOR LICENSE

**[X] NO CHANGES** to licensing status recommended

[ ] **PROVISIONAL** license from \_\_\_\_\_ to \_\_\_\_\_

**[ ] SUSPENSION of License**

## [ ] **REVOCATION of License**

**Summary of Complaint:**

On 9/13/13, Washington County DHS received a complaint regarding an infant enrolled at Sunrise Child Care, Inc., a licensed child care center in Wellman, IA. According to the complaint, the child was fed by child care center staff only once in eight hours of care at the center according to the child's daily record. According to the complaint, the infant is to be fed breast milk provided daily to the center by the mother of the child. According to the complaint, the child no longer attends the center.

This complaint was received by DHS child care regulatory staff on 9/25/13.

**Licensing Rules Relevant to the Complaint:**

109.9(4) Daily written records are maintained for each child under two years of age and include time periods slept, amount of/time food consumed, time/irregularities of elimination patterns, general disposition, and general summary of activities.

109.15(3)a Children under 12 months fed on demand, unless other written instructions from parent.

### Inspection Findings:

Information for this complaint investigation was provided by the mother of the child, center director Jill McKeen, daily written records for the infant, and written statements provided by staff members involved.

According to Ms. McKeen and the written statements of infant care staff, the child was offered breast milk by bottle on three occasions but staff failed to document two of the occasions on the infant's daily record. Ms. McKeen stated staff involved were disciplined internally and written daily infant record forms were revised to provide more specificity about food intake during the day.

Based on admissions made by Ms. McKeen and written statements by staff members, I find the center in violation of IAC 109.9(4) at the time of the incident by failing to accurately document the time of day the child was offered food and how much food the child consumed. I further find Ms. McKeen acted appropriately in this matter by disciplining staff involved and revising the daily infant record to more accurately document the food intake and times of feeding for each child.

**Special Notes and Action Required:**

Barring additional evidence, no further action in this matter is required.

**Consultant's Signature:**

**Date:**

11/04/2013

A handwritten signature in black ink, appearing to read "Stephen White". The signature is written in a cursive, flowing style.